



# Weekly Facilities Memo

## Monday, May 1 – May 7, 2017

Room	Event	Date & Time	End Date	Contact Person
<u>Monday, May 1</u>				
103	Psychology/Human Services	11:30 a.m. – 2:30 p.m.		Saki Cabrera
103A	CASHNet/DNP Project	12:00 p.m. – 4:00 p.m.		Evette Nichols
305	ECHS Science Lab	8:00 a.m. – 11:50 a.m.	To 05/25/17	ECHS Instructor
305	Anatomy Review	1:00 p.m. – 1:30 p.m.		Patricia Itaya
414	Fiscal Services - Audit	9:00 a.m. – 12:00 p.m.	<i>Open @ 8:45a.m.</i>	Hai-Yen Scoccia
414	Clothes 4 Hope Club	4:00 p.m. – 5:00 p.m.		Michelle Smith
443	Lecture	6:30 p.m. – 8:00 p.m.	To 05/22/17	Mani Subramanian
444	CHEM 002	2:00 p.m. – 3:15 p.m.	To 05/22/17	Kiran Kaur
611	STRS Audit	9:00 a.m. – 12:00 p.m.		Hai-Yen Scoccia
Pam Keith Conference Rm.	2 <sup>nd</sup> Level Interview – FT Chemistry	9:00 a.m. – 10:30 a.m.		Sandra Therrien
Pam Keith Conference Rm.	S-P Office Meeting	2:30 p.m. – 3:30 p.m.		Sandra Therrien
Honeychurch Boardroom	Academic Senate	3:00 p.m. – 5:00 p.m.	<i>Large w/20 chairs</i>	Michael Wylly
812	Video Prep-English Dev. Common Final Exam	9:00 a.m. – 12:00 p.m.		Tracy Schneider
1301	Program Review Committee Meeting	2:30 p.m. – 4:00 p.m.	To 05/22/17	Ferdinanda Florence
1400 Quad	CSEA/CTE/ASSC Ice Cream Giveaway	11:00 a.m. – 1:00 p.m.	<i>2 tables/4 chairs near ASSC workroom</i>	Karen Cook
1400 Lobby	Center for Social Dynamics	10:00 a.m. – 2:00 p.m.	<i>1 table/2 chairs between ATM &amp; soda machine</i>	Dena Hudson
Faculty/Staff Lounge	Nursing Mandatory Orientation	10:00 a.m. – 3:00 p.m.	<i>Classroom style/Check-in tables/Food table</i>	Janet Schwartz
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17	Randy Robertson
1625	BIO 005	5:00 p.m. – 6:15 p.m.	To 05/25/17	James Word
1645	Office Hours	5:50 p.m. – 6:20 p.m.	To 05/22/17	Lyndale Garner
1705	Body Conditioning Class	10:00 a.m. – 11:15 a.m.	To 05/24/17	Terri Pearson-Bloom
1740	Dance Club	1:30 p.m. – 3:00 p.m.	To 05/22/17	Ginger Cain
1771	Beginning/Intermediate Swimming	12:00 p.m. – 1:30 p.m.	To 05/24/17	Tatum Bales
Gym	Open Badminton	7:00 p.m. – 9:00 p.m.	To 05/15/17	Rebecca Lum
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva

## Tuesday, May 2

155	IT Meeting – Palo Alto Networks	10:00 a.m. – 12:00 p.m.		IT Staff
431	Office Hours	12:00 p.m. – 1:00 p.m.		Elizabeth Craven
432	SparkPoint	10:00 a.m. – 10:30 a.m.		Khadijah Adjabeng
444	Office Hours	2:15 p.m. – 3:00 p.m.	To 05/16/17	Ann Hefner-Gravink
503	Curriculum & Tech Review Meeting	1:30 p.m. – 4:00 p.m.	To 05/23/17	Lisa Abbott
611	CSEA Negotiations	12:00 p.m. – 4:00 p.m.		Sandra Therrien
Pam Keith Conference Rm.	CSEA Negotiations	12:30 p.m. – 4:00 p.m.		Sandra Therrien
713	Research Methods, Experience & Curriculum	6:30 p.m. – 9:30 p.m.	To 05/16/17	Shelia Smith
743	ENGL 001	12:00 p.m. – 1:15 p.m.		Joshua Scott
801	ENGL 001	12:00 p.m. – 1:15 p.m.		Joshua Scott
812	Financial Literacy “Money Sense”	9:30 a.m. – 11:00 a.m.	<i>Workshop time 10-11a.m.</i>	Tracy Hale
902	Make-Up In-Class Essay	10:00 a.m. – 12:00 p.m.		Tracy Schneider
902	CTA Negotiation Team Meeting	12:00 p.m. – 1:00 p.m.		Janet Schwartz
1102	Office Hours	9:45 a.m. – 10:15 a.m.	To 05/23/17	Jonathan Knight
1421	ASSC Meeting	12:30 p.m. – 2:30 p.m.		Dena Hudson
Faculty/Staff Lounge	Video Prep-English Dev. Common Final Exam	12:00 p.m. – 3:00 p.m.	<i>Audience style for 50-60 people</i>	Tracy Schneider
1740	Yoga Class	2:00 p.m. – 3:50 p.m.	To 05/25/17	Ginger Cain
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17	Ricky Silva
1860	Office Hours	11:15 a.m. – 12:00 p.m.	To 05/18/17	Peter “Tony” Zitko
1877	SCFA Meeting	3:00 p.m. – 5:00 p.m.	To 05/23/17	Karen Cook
Vallejo Center – Lobby	Student Health Center Nurse Outreach	3:00 p.m. – 6:00 p.m.	<i>1 table/ 2 chairs in lobby area</i>	Regina Huerls-Washington

## Wednesday, May 3

103	Steps to Writing a Research Paper	12:00 p.m. – 1:00 p.m.		George Olgin
103	Exam Prep	1:00 p.m. – 2:00 p.m.		May Gumlia
103	Overcoming Test Taking Anxiety	2:00 p.m. – 3:00 p.m.		Mary Gumlia
103A	CASHNet/DNP Project	12:00 p.m. – 4:00 p.m.		Evette Nichols
308	CHEM 002	2:00 p.m. – 3:15 p.m.	To 05/24/17	Kiran Kaur
414	A & R Meeting	2:00 p.m. – 3:00 p.m.		Amber Cheatham
443	Assessment Committee Meeting	2:30 p.m. – 4:00 p.m.		Amy Obegi
443	Lecture	6:30 p.m. – 8:00 p.m.	To 05/22/17	Mani Subramanian
501	Office Hours	2:20 p.m. – 4:05 p.m.	To 05/17/17	Kathleen Callison
504	CIS 001 Tutoring	9:00 a.m. – 11:00 a.m.		Kevin Anderson
Honeychurch Boardroom	Management Meeting	9:00 a.m. – 12:00 p.m.	<i>Large w/20 chairs</i>	To 12/20/17
Honeychurch Boardroom	Fiscal Advisory Committee	2:00 p.m. – 4:00 p.m.	<i>Large w/20 chairs</i>	Sandra Therrien
Honeychurch Boardroom	Board Meeting Setup	5:00 p.m. – 6:00 p.m.	<i>Audience style</i>	Laura Convento
Honeychurch Boardroom	Governing Board Meeting	6:30 p.m. – 9:30 p.m.		Sandra Therrien
902	CSEA E-Board Meeting	3:00 p.m. – 4:30 p.m.		Janet Schwartz

<u>Wednesday, May 3 (cont.)</u>			
1400 Lobby	Campus Cats Fundraiser	9:30 a.m. – 2:30 p.m.	<i>2 tables/4 chairs between ATM &amp; soda machine</i> Dena Hudson
1400 Lobby	Candidates Assembly	9:00 a.m. – 11:00 a.m.	<i>1 podium/1 table/2chairs between restrooms</i> Dena Hudson
1400 Lobby	Open Mic.	11:00 a.m. – 1:30 p.m.	<i>1 table/1 chair between restrooms</i> Dena Hudson
Faculty/Staff Lounge	EOPS Recognition Celebration	2:00 p.m. – 7:00 p.m.	<i>Tables w/8 chairs &amp; food tables on back wall</i> Cynthia Simon
1530	Office Hours	4:00 p.m. – 5:00 p.m.	To 05/24/17 Brian Purcell
1531	Office Hours	10:25 a.m. – 11:00 a.m.	To 05/24/17 Randy Robertson
1633	Office Hours	5:00 p.m. – 6:00 p.m.	To 05/24/17 Randi Osburn
1705	Body Conditioning Class	10:00 a.m. – 11:15 a.m.	To 05/24/17 Terri Pearson-Bloom
1737	BVC Baseball Coaches Meeting	12:30 p.m. – 4:30 p.m.	Scott Stover
1740	Dance Club	1:30 p.m. – 2:30 p.m.	To 05/24/17 Ginger Cain
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17 Ricky Silva
Football Stadium	Nor Cal Premier Soccer	4:45 p.m. – 9:00 p.m.	<i>Open restrooms @ 4:45p.m./lights on @ 8p.m.</i> David Robertson
Vacaville Center – 211	New Student Orientation	5:00 p.m. – 7:00 p.m.	Robert Nunez

<u>Thursday, May 4</u>			
103	Essay Prompts and Time Management	3:00 p.m. – 4:00 p.m.	George Olgin
155	ECHS Meeting	2:00 p.m. – 3:00 p.m.	Kelly Penwell
445	Office Hours	3:15 p.m. – 4:15 p.m.	To 05/25/17 Patrick Grant
506	Accounting Tutoring	5:30 p.m. – 9:30 p.m.	To 05/11/17 Erica Beam
611	Fiscal Services Meeting	9:00 a.m. – 12:00 p.m.	Laura Convento
611	CTA Negotiations	2:30 p.m. – 5:00 p.m.	Sandra Therrien
Pam Keith Conference Rm.	CTA Negotiations	2:30 p.m. – 5:00 p.m.	Sandra Therrien
705	Cross-Cultural Child Development / CHDV 135	6:30 p.m. – 9:30 p.m.	To 05/18/17 Shelia Smith
801	Sem Yeto High School Campus Tour	9:30 a.m. – 11:30 a.m.	Ruhpreet Bains
804	Office Hours	5:15 p.m. – 5:45 p.m.	To 05/25/17 David Lara
902	Nursing Officers Meeting	12:00 p.m. – 1:00 p.m.	Janet Schwartz
902	PDFC Committee Meeting	3:30 p.m. – 5:00 p.m.	LaNae Jaimez
902	Nursing Officers Meeting	5:30 p.m. – 7:30 p.m.	Janet Schwartz
1421	ICC Meeting	12:30 p.m. – 1:30 p.m.	Dena Hudson
1421	2+1 STEM Scholars Meeting	4:30 p.m. – 6:30 p.m.	Dena Hudson
1400 Lobby	Candidates Assembly	9:00 a.m. – 11:00 a.m.	<i>1 podium/1 table/2chairs between restrooms</i> Dena Hudson
1400 Lobby	Student Health Center Outreach	12:30 p.m. – 2:30 p.m.	<i>1 table/2 chairs between ATM &amp; soda machine</i> Dena Hudson
Faculty/Staff Lounge	Biotech Advisory Committee	9:00 a.m. – 12:00 p.m.	<i>Tables &amp; chairs to seat 30</i> James DeKloe
1738	Office Hours	11:15 a.m. – 11:30 a.m.	To 05/11/17 Kurt Roggli
1740	Yoga Class	2:00 p.m. – 3:50 p.m.	To 05/25/17 Ginger Cain
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:30 p.m.	To 05/31/17 Ricky Silva
1860	Office Hours	11:15 a.m. – 12:00 p.m.	To 05/18/17 Peter "Tony" Zitko
Vallejo Center – 125	Assessment Testing	9:30 a.m. – 11:30 a.m.	<i>Appointments online/SCC ID/Photo ID required</i> John Siefert

103 Anatomy  
 305 ECHS Science Lab  
 443 A & R Staff Meeting  
 444 Enrollment Services Staff Meeting  
 502 Typing Test Certificates  
 503 CTE Division Meeting  
 611 Standard III.B  
 Pam Keith Conference Rm. Deans Meeting  
 710 French Club Meeting  
 801 The Human Collective  
 1421 PTK Meeting  
 1531 Office Hours  
 Gym Basketball Practice  
 Pool Solano Aquatic Sea Otters (SASO)  
 Lawn Area in Front of 200 "Touch A Truck" Family Fun Day  
 Parking Lot 5 "Touch A Truck" Family Fun Day  
 Vacaville Center – 140, 232 Speech Practice  
 Vacaville Center – 208 Assessment Testing

**Friday, May 5**

11:00 a.m. – 1:00 p.m.  
 12:30 p.m. – 3:00 p.m. To 05/25/17  
 1:30 p.m. – 3:00 p.m.  
 3:00 p.m. – 4:00 p.m.  
 10:30 a.m. – 3:30 p.m. *No cost for test/need to bring photo ID*  
 9:30 a.m. – 12:00 p.m.  
 12:30 p.m. – 1:30 p.m.  
 1:30 p.m. – 3:00 p.m.  
 1:00 p.m. – 2:00 p.m. To 05/05/17  
 11:30 a.m. – 2:00 p.m.  
 12:30 p.m. – 2:30 p.m.  
 10:25 a.m. – 11:00 a.m. To 05/24/17  
 5:00 p.m. – 8:30 p.m.  
 4:00 p.m. – 6:30 p.m. To 05/31/17  
 12:00 p.m. – 4:00 p.m.  
 12:00 p.m. – 4:00 p.m. *Facilities to cone off the spaces*  
 2:30 p.m. – 5:00 p.m. To 05/25/17  
 1:00 p.m. – 3:00 p.m. To 05/19/17

Dr. Patricia Itaya  
 ECHS Instructor  
 Amber Cheatham  
 Amber Cheatham  
 Pat Ceja  
 Sal Abbate  
 Laura Convento  
 Sandra Therrien  
 Lorna Marlow-Munoz  
 Saki Cabrera  
 Dena Hudson  
 Randy Robertson  
 John Nagle  
 Ricky Silva  
 Christie Speck  
 Christie Speck  
 Janene Whitesell  
 Jenny Gonzalez

301, 306 Annual Anatomical Demonstration  
 307 BIO 014  
 444 WATR 120  
 1303 ART 016  
 Vacaville Center – 133 HIST 017  
 Vacaville Center – 208 ENGL 001  
 Vacaville Center – 212 PHIL 001  
 Vacaville Center – 214 COMM 001  
 Vacaville Center – 215 ENGL 002  
 Vacaville Center – 218 SPAN 031  
 Vallejo Center Greater Vallejo Recreation District

**Saturday, May 6**

7:00 a.m. – 3:00 p.m. *Open classrooms & restrooms @ 7a.m.*  
 9:00 a.m. – 11:50 a.m. To 05/25/17  
 9:00 a.m. – 10:50 a.m. To 05/25/17  
 9:30 a.m. – 3:20 p.m. To 05/25/17  
 9:00 a.m. – 11:50 a.m. To 05/25/17  
 8:00 a.m. – 11:50 a.m. To 05/25/17  
 9:00 a.m. – 11:50 a.m. To 05/25/17  
 9:00 a.m. – 11:50 a.m. To 05/25/17  
 8:00 a.m. – 11:50 a.m. To 05/25/17  
 9:00 a.m. – 11:50 a.m. To 05/25/17  
 9:30 a.m. – 6:30 p.m. *Parking lot for event parking / No other services*

Patricia Itaya  
 Maria Magsaysay  
 Steven Dominguez  
 Kate Delos  
 Christopher Collins  
 Carlene Coury  
 Stephen Orr  
 John Perez  
 Elizabeth Eckford  
 Eusebio Rodriguez  
 Dalia Vidor

**Sunday, May 7**

Vallejo Center Greater Vallejo Recreation District

9:30 a.m. – 6:30 p.m. *Parking lot for event parking/ No other services* Dalia Vidor